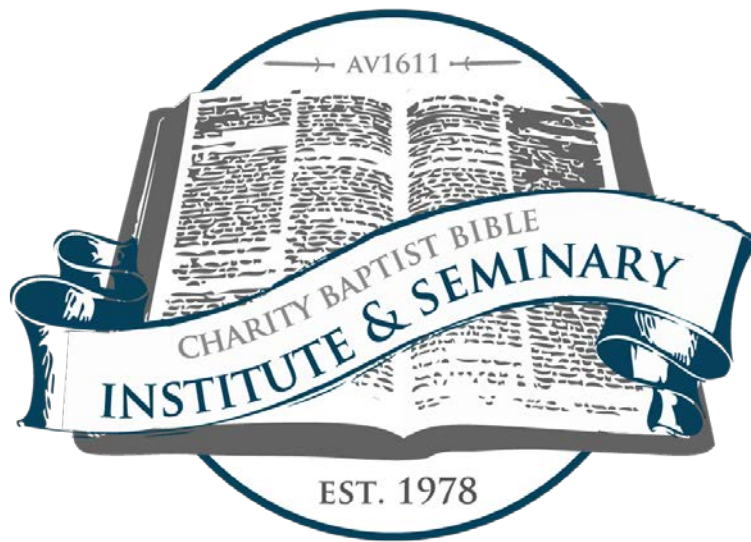


CHARITY BAPTIST BIBLE INSTITUTE AND SEMINARY



STUDENT CATALOG

UPDATED 2/6/16

Charity Baptist Bible Institute is a ministry of:



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Kettering, OH 45429

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1. STATEMENTS

1.1. STATEMENT OF GOALS

CBBI has the following goals:

- To follow 2 Tim 2:2 And the things that thou hast heard of me among many witnesses, the same commit thou to faithful men, who shall be able to teach others also.
- To provide Christians with an opportunity to receive a biblical education that will help prepare them for a lifetime of service to their Lord.
- To stay true to the King James Bible and the doctrines contained therein.
- To teach students to not only be hearers of the word but doers also through lessons as well as through the example of the faculty.

1.2. STATEMENT OF FAITH

The following is a summary of the Charity Baptist Church Statement of Faith. More detailed information is available at our [website](#).

- Every word of all 66 books of the Bible is inspired and preserved by God: II Timothy 3:16; Psalm 12:6-7.
- The AV 1611 (King James) Bible is the inerrant word of God to be used by English-speaking people.
- God the Father, Jesus Christ the Son, and the Holy Spirit are one, and form the Godhead: I John 5:7.
- The Lord Jesus Christ is God: I John 5:20, 3:16; Titus 2:13; I Timothy 3:16; Colossians 1:16; Genesis 1:1.
- Jesus laid down His life for us and shed His blood to pay for our sins: I John 3:16; I Corinthians 15:1-6; Acts 20:28.
- Salvation only comes by trusting in the Lord Jesus Christ and receiving him as your Saviour: Romans 10:9-13.
- If you reject the free salvation that God offers you through the Lord Jesus Christ, you will spend eternity in the lake of fire: Revelation 20:11-15.
- Water baptism by complete immersion comes after a person trusts the Lord Jesus Christ as his Saviour, and has nothing to do with salvation. Water baptism pictures a Christian's death, burial, and resurrection; his being baptized with the



Holy Spirit; and, his submission to the authority of the pastor of the local church: I Corinthians 1:17; I Peter 3:21.

- Every believer should faithfully attend and support an independent, local, Bible-believing Baptist church.
- The Church (all believers since Pentecost, Acts 2) is going out in the translation of the saints (Rapture) before the tribulation begins: I Thessalonians 4:13-18; 5:9.
- The Lord Jesus Christ will return to this earth after the tribulation to establish a 1000-year reign over which He will personally rule: Revelation 19.

2. STRUCTURE

CBBI offers classes in two ways: traditional classroom setting and correspondence.

2.1. TRADITIONAL IN-RESIDENCE CLASSES

The in-residence classes are taught at Charity Baptist Church in the Fall and Spring. Classes are taught on weeknights typically from 7:00 P.M. until 9:00 P.M. Students do not have to be members of Charity Baptist Church to attend these classes and there is no tuition for these classes.

2.2. CORRESPONDENCE CLASSES

All of our classes are also available through correspondence. The primary method of delivery is through our website at cbbi.charitybaptist.org. Students may purchase and download classes through the website and are able to turn in assignments and tests electronically, by fax, or by mail.

We also allow students to take our correspondence classes through the mail, but students must demonstrate a compelling reason why they are unable to use the website. Taking the classes through the mail is both time consuming and costly, but if this is the only way a student is able to take classes we will gladly do so. Classes taken through the mail will be subject to a \$5 fee per class in addition to the normal tuition. Please contact the Dean for approval to take classes by mail.



3. POLICIES

3.1. GENERAL

3.1.1. ACCREDITATION AND STATE CHAPLAINCY ENDORSEMENT

CBBI is not an accredited school and therefore we cannot guarantee that a degree granted by our school will be accepted by an employer or another college, university, or seminary.

CBBI has a written agreement with Great Plains Baptist Divinity School (GPBDiv) for students who have a desire to serve as a chaplain for a state or federal organization such as the military. GPBDiv is an approved chaplain endorsing body and will accept CBBI's coursework to be able to provide the necessary endorsement for chaplaincy programs.

3.2. ACADEMIC

The following grading scale is used for all courses:

95-100	A
92-94	A-
89-91	B+
86-88	B
83-85	B-
80-82	C+
77-79	C
74-76	C-
71-73	D+
68-70	D
65-67	D-
64-0	F

A "C-" is the minimum passing score for all courses. In the event that a student receives a failing grade and then later takes the class again and passes, the passing grade will replace the failing grade on the transcript.

CBBI keeps academic records for all students and will provide periodic transcript updates to students so they may track their progress toward degree completion. Students may also request a transcript at any time. If the transcript is sent via email there is no charge. If a student requests a transcript be sent via U.S. Mail there is a \$5 charge.

Grade point averages (GPA) are included on the transcript and are based on a 4 point scale.

3.3. FINANCIAL

3.3.1. TUITION AND FEES

Tuition does not include the cost of books. Text books may be purchased from CBBI at discounted rates but students are free to purchase text books from the supplier of their choice.



3.3.2. IN-RESIDENCE CLASSES

There is no tuition for classes taught in residence. Students taking in-residence classes must purchase any required books.

3.3.3. CORRESPONDENCE CLASSES

All correspondence courses taken via the website for credit are \$30 per class.

Correspondence classes are also offered at a discounted rate for students who do not want to take the class for credit. The charge in this case is \$15 per class. Students auditing a class will not receive credit for the class toward a degree program.

Members of Charity Baptist Church do not pay tuition for classes but are expected to purchase any required books.

3.4. ENROLLMENT

Anyone wishing to begin classes with CBBI must submit an enrollment application. This application is available at cbbi.charitybaptist.org.

Correspondence students must complete at least one course in a rolling twelve month period to remain enrolled. Any student who has not completed a course in twelve months will be disenrolled and must reapply to be able to take classes again. Students who have been disenrolled and later reapply for enrollment will be enrolled under the current degree plan. There is a \$25 fee when reapplying for admission.

The minimum age for enrollment is 16. Prospective students who are 16 or 17 years old must provide a written letter signed by their parents giving permission to take classes.

3.5. ACADEMIC HONESTY

Students are expected to maintain a solid, biblical testimony while completing courses. This means that students should not attempt to cheat on any exam or assignment. Students are also expected to take caution not to plagiarize another author. Any student who violates this policy will be subject to disenrollment.



4. CURRICULUM

4.1. UNDERGRADUATE PROGRAM

CBBI offers a two undergraduate programs: an Associate of Divinity (A.Div.) and a Bachelor of Divinity (B.D.). These programs have been designed to provide students with a well-rounded course of instruction including verse-by-verse teaching of selected books of the Bible as well as other topics of a biblical nature.

We offer these programs through both traditional classroom teaching as well as through correspondence. The in-residence classes are held in the fall and spring at Charity Baptist Church. Students may attend full-time or part-time and there is no deadline for completion of the degree; although, students must complete at least one course in a twelve month period to maintain their enrollment.

Correspondence courses are available at any time and may be completed at the student's pace. Correspondence students who are degree seeking must take Rightly Dividing as their first course and are encouraged, but not required, to take the remaining courses in the order given in the degree plan (found in the Appendix of this catalog).

Both the A.Div. and B.D. have core classes that are required as well as electives. Students may choose any classes from the electives list to fill those requirements.

CBBI will consider transfer credits on a case-by-case basis. Applicants who have completed classes at other Bible institutes or colleges should submit a transcript with their enrollment application in order to have these credits considered. CBBI does not offer "life experience" credits.

4.2. GRADUATE PROGRAMS

CBBI also offers programs at the Master and Doctorate levels for students wishing to further their education. The degrees offered are a Master of Theology (Th.M.) and Doctor of Theology (Th.D.).

The graduate programs each require the student to have earned a degree at the previous level before enrollment. For example, a student wishing to enroll in the Th.M. program must have earned a Bachelor's degree, though previous degrees do not have to have been earned through CBBI. Applicants must provide proof of a previously earned degree in order to be enrolled in an advanced degree program. CBBI reserves the right to reject degrees from disreputable schools otherwise known as degree mills. Students



admitted directly into the graduate level may be required to complete Rightly Dividing as their first class.

4.2.1. GRADUATE PROGRAM COMMENTARY PAPERS

The Master and Doctor of Theology degrees both require a commentary paper as the capstone project. These commentary papers require the student to complete a verse-by-verse study of a particular book of the Bible. Students will choose from a list of books to explore and detail the doctrinal, historical, and practical meanings of the verses within the chosen book.

The commentary paper for the Master of Theology allows the students to choose from a list of books that are each approximately 4-9 chapters in length (includes books such as Ruth, Song of Solomon, Galatians, Ephesians, 1 Timothy and others) and the books for the commentary paper for the Doctor of Theology are approximately 10-15 chapters (includes books such as Ezra, Nehemiah, Esther, Ecclesiastes, Daniel, Mark, Romans, Hebrews and others).

4.3. NON-DEGREE SEEKING STUDENTS

Any class may be taken via correspondence or in residence in any order for students who simply wish to learn without seeking a degree. Students who wish to take classes in this manner must indicate this when enrolling in CBBI. CBBI does not maintain transcripts for non-degree seeking students. Non-degree seeking students who wish to change their enrollment to degree seeking should contact the Dean.

4.4. FEMALE STUDENTS

CBBI welcomes ladies who are interested in studying the word of God. We do not approve of or endorse women serving in certain areas of ministry such as the pastorate; however, this does not preclude ladies from furthering their knowledge of the Bible. Female students are required to take Christian Womanhood 1 and 2 to fulfill two electives in the Associate program. Degrees earned by ladies will carry the title of Associate of Biblical Studies, Bachelor of Biblical Studies, etc. rather than the title of Divinity or Theology.

5. ENROLLMENT PROCESS

Anyone wishing to begin correspondence courses with CBBI must complete the Application for Admission and send it to the CBBI Dean via U.S. Mail, email (cbbi@charitybaptist.org), or in person. The Dean will review each application and contact the applicant with an acceptance decision. Applicants for advanced degrees



must include proof of completion for previously earned degrees. Applicants must include a brief testimony of a biblical salvation experience with the application. There is no application or enrollment fee.

Students are expected to be faithful members of a local church. CBBI expects students to attend regular services, participate faithfully in tithes and offerings, and be a part of ministries at their local church as the Lord has given them ability.

6. CORRESPONDENCE COURSE DELIVERY PROCESS

After an applicant has been accepted into CBBI, the student may then go to cbbi.charitybaptist.org to purchase the first class.

Once the purchase has been made the student will have access to the audio lectures and other required course materials. If a course requires a book this purchase must be made in addition to the course. CBBI offers books at discounted rates that the student may purchase along with the course materials but students are free to purchase books from any supplier.

7. GRADUATION

CBBI maintains electronic transcripts for all degree seeking students but students should keep track of course completion for themselves as well.

When students complete a degree program CBBI will send the student's diploma through the mail. Graduates are also offered the opportunity to participate in the annual commencement ceremony at Charity Baptist Church, which is usually held in late July. There is no fee for graduation.



8. APPENDIX 1 - DEGREE PLANS

Classes for A.Div.	Credits	Course #
Rightly Dividing (Rq)(B)	3	AD1001
Missions (Rq)	3	AD1055
History of the King James Bible (Rq)(B)	3	AD1159
Baptist History (Rq)(BO)	3	AD1200
John 1 (Rq)	3	AD1208
John 2 (Rq)	3	AD1209
Acts 1 (Rq)	3	AD1007
Acts 2 (Rq)	3	AD1008
Acts 3 (Rq)	3	AD1009
Acts 4 (Rq)	3	AD2010
Acts 5 (Rq)	3	AD2011
Romans 1 (Rq)	3	AD2014
Romans 2 (Rq)	3	AD2015
Corinthians 1 (Rq)	3	AD2056
Corinthians 2 (Rq)	3	AD2057
Elective 1*	3	
Elective 2*	3	
Elective 3	3	
Elective 4	3	
Elective 5	3	
TOTAL REQUIRED CREDITS	60	

(Rq) denotes a course is required and may not be substituted with an elective

(B) denotes textbook required

(BO) denotes course is self-study with a textbook and no audio

*Female students will complete two of the electives with Christian Womanhood 1 and 2.

Book List for the A.Div.

Crs #	Title	Author
AD1001	Rightly Dividing the Word of Truth*	C.I. Scofield
AD1159	An Understandable History of the Bible	Sam Gipp
AD1200	America in Crimson Red	James Beller

Note: Books required may change without notice.

*This book provided in electronic format free of charge.



Classes for B.D.	Credits	Course #
Genesis 1 (Rq)	3	BD3031A
Genesis 2 (Rq)	3	BD3031B
Genesis 3 (Rq)	3	BD3032A
Genesis 4 (Rq)	3	BD3032B
Galatians (Rq)	3	BD3086
Ephesians (Rq)	3	BD3043
Philippians/Colossians (Rq)	3	BD3045
Thessalonians (Rq)(B)	3	BD3064
Timothy (Rq)	3	BD3051
Titus/Philemon/Jude (Rq)	3	BD3050
Problem Texts (Rq)	3	BD4025
Intro. to Manuscript Evidence (Rq)	3	BD4206
Elective 1	3	
Elective 2	3	
Elective 3	3	
Elective 4	3	
Elective 5	3	
Elective 6	3	
Elective 7	3	
Elective 8	3	
TOTAL REQUIRED CREDITS	120*	

(Rq) denotes a course is required and may not be substituted with an elective

*Includes the 60 earned in the A.Div. program.

Book List for the B.D.

Crs #	Title	Author
BD3064	The Second Coming of Christ	Clarence Larkin
BD4206	Is Our English Bible Inspired	Sam Gipp

Note: Books required may change without notice.



Required Classes for Th.M.	Credits	Course #
Theology 1 (B)	3	MD5016
Theology 2 (B)	3	MD5017
Cults	3	MD5041
Typology (B)	3	MD5082
Hebrews 1	3	MD5013
Hebrews 2	3	MD5016
James	3	MD5054
I & II Peter	3	MD5036
I, II, III John	3	MD5046
Exodus 1	3	MD5034
Exodus 2	3	MD5035
Ruth	3	MD5078
Practical Prayer (B)	3	MD5201
Commentary Paper 1	3	CP5049
TOTAL REQUIRED CREDITS	39	

(B) denotes textbook required

Book List for the Th.M.

Crs #	Title	Author
MD5016	Survey of Bible Doctrines	Charles Ryrie
MD5082	Study of the Types*	Ada Habershon
MD5201	The Complete Works of E.M. Bounds	E.M. Bounds

Note: Books required may change without notice.

*This book provided electronically free of charge.



Required Classes for Th.D.	Credits	Course #
Apologetics (BO)	3	DD6047
Advanced Rightly Dividing (BO)	3	DD6127
Samuel 1	3	DD6091A
Samuel 2	3	DD6091B
Samuel 3	3	DD6092
Ezra	3	DD6100
Nehemiah	3	DD6101
Proverbs 1	3	DD6059
Proverbs 2	3	DD6060
Proverbs 3	3	DD6061
Tabernacle 1	3	DD6068
Tabernacle 2	3	DD6069
Messianic Prophecies (BO)	3	DD6202
Commentary Paper 2	3	CP6125
TOTAL REQUIRED CREDITS	42	

(BO) denotes course is self-study with a textbook and no audio

Book List for the Th.D.

Crs #	Title	Author
DD6047	The New Evidence That Demands a Verdict	Josh McDowell
DD6127	Dispensational Truth	Clarence Larkin
DD6202	All the Messianic Prophecies of the Bible	Herbert Lockyer

Note: Books required may change without notice.



9. APPENDIX 2 – COURSE DESCRIPTIONS

ASSOCIATE OF DIVINITY COURSES

AD1001 Rightly Dividing – An introduction to the theological concept of Hermeneutics, which is the method of interpreting the Bible. Students are taught basic principles of how to interpret the Bible the way God intended. The book “Rightly Dividing the Word of Truth” by C. I. Scofield is required reading.

AD1055 Missions – An examination of concepts and important facets of foreign missions taught by experience missionaries and preachers.

AD1159 History of the King James Bible – A study into how we got the King James Bible. Includes concepts such as the language, manuscripts, and men behind the Bible. The book “An Understandable History of the Bible” by Dr. Sam Gipp is required reading.

AD1200 Baptist History – Studies the history of Baptists in America with a focus on the men God used to bring about such events as the Great Awakening. The book “America in Crimson Red” by James Beller is required reading.

John, Acts, Romans, and Corinthians – These classes are all verse-by-verse studies. Exegesis is provided on the doctrinal, practical, and spiritual applications found in these books.

BACHELOR OF DIVINITY COURSES

BD4025 Problem Texts – An examination of the so-called problem texts in the King James Bible. A number of problem texts are examined to determine whether or not they truly are problems with which Christians should be concerned.

BD4206 Introduction to Manuscript Evidence – An introductory study into the manuscripts used in translations of the Bible. Special emphasis is placed on examining which manuscript families are reliable and which are corrupt as well as the translations made from each line. Students do not need to have any knowledge of the original Biblical languages to benefit from this class. The book “Is Our English Bible Inspired” by Dr. Sam Gipp is required reading.

Genesis, Galatians, Ephesians, Philippians, Colossians, Thessalonians, Timothy, Titus, Philemon, and Jude - These classes are all verse-by-verse studies. Exegesis is provided on the doctrinal, practical, and spiritual



applications found in these books. The book "The Second Coming of Christ" by Clarence Larkin is required reading for the class on Thessalonians.

MASTER OF THEOLOGY COURSES

MD5016 and MD5017 Theology 1 & 2 – A study on major doctrines of the Bible. The book "A Survey of Bible Doctrine" by Charles Ryrie is required reading.

MD5041 Cults – An exploration of the beliefs and teachings of the major cults of today. These are examined in light of the truth found in the Bible.

MD5082 Typology – An introduction to the study of types and figures in the Bible. Topics include the reasons for studying types, types found in the items found in the Tabernacle, and an examination of how Bible men such as Moses and Joseph are types of Jesus Christ. The book "Study of the Types" by Ada Habershon is required reading.

MD5201 Practical Prayer – An in-depth study of prayer and the benefits of an effective prayer life for the believer. The book "The Complete Works of E. M. Bounds on Prayer" is required reading.

CP5049 Commentary Paper 1 – This is the capstone project for the Master of Theology program. The student will choose a book of the Bible from a list on which to write a verse-by-verse commentary. This class requires significant self-study into the chosen book of the Bible.

Hebrews, James, Peter, Epistles of John, Exodus, and Ruth - These classes are all verse-by-verse studies. Exegesis is provided on the doctrinal, practical, and spiritual applications found in these books.

DOCTOR OF THEOLOGY

DD6047 Apologetics – A detailed study into the proofs for many of the criticisms against the Bible today. Topics such as the historicity and truth of Christ's resurrection as well as the Documentary Hypothesis of the Pentateuch are explored. The book "The New Evidence that Demands a Verdict" by Josh McDowell is required reading.

DD6127 Advanced Rightly Dividing – A further exploration of the dispensational divisions in Scripture. This course applies rightly dividing principles to explore major doctrines and events of the Bible. The book "Dispensational Truth" by Clarence Larkin is required reading.



DD6068 and DD6069 Tabernacle 1 and 2 – A thorough examination of the Old Testament Tabernacle. Each aspect of the Tabernacle including the materials from which each item is made, to the colors chosen, and even the dimensions given are examined to seek out their purpose and representation of things to come.

DD6202 Messianic Prophecies – A detailed study on the Old Testament prophecies of Jesus Christ. The book “All the Messianic Prophecies of the Bible” by Herbert Lockyer is required reading.

CP6125 Commentary Paper 2 – This is the capstone project for the Doctor of Theology program. The student will choose a book of the Bible from a list on which to write a verse-by-verse commentary. This class requires significant self-study into the chosen book of the Bible.

Samuel, Ezra, Nehemiah, and Proverbs - These classes are all verse-by-verse studies. Exegesis is provided on the doctrinal, practical, and spiritual applications found in these books.

TOPICAL ELECTIVES

EL0033 Signs and Wonders – An examination of the signs and wonders in the Bible in light of rightly divided Scriptures.

EL0147 Character – This class examines the need and development of Christian character. The book “Character” by Dr. Jeff Owens is required reading.

EL0072 and EL0073 Counseling 1 and 2 – A study of Bible-based counseling. Concepts explored include a brief history of and methods of counseling as well as some insight into counseling in unique situations. The books “Competent to Counsel” by Jay Adams and “None of These Diseases” by McMillen & Stern are required reading.

EL0083 Music Philosophy – This class is a study on the fundamentals of music. Concepts such as the parts of music and being able to determine godly music from worldly music are explored.

EL0093 History of Christian Martyrs – An account of Bible-believing Christians who have paid the ultimate sacrifice for their testimony. The book “Foxe’s Book of Martyrs” is required reading.



EL0018, EL0019, and EL0020 Local Church 1, 2, and 3 – This class is an examination of the administration of a local church. The focus is for the pastor or staff members of a local church and includes topics such as the activities of a local church, the responsibilities and qualifications of a pastor and deacons, church discipline, and evangelism methods. The book “The Doctrine and Administration of the Local Church” by Paul Jackson is required reading.

EL0141 Genesis Flood – An in-depth study of the Noachic flood that explores topics such as the proof of the worldwide flood and arguments against those who reject the flood as legendary. This class examines scientific and geological evidence that support the flood as well as those that seem to challenge it. The book “Genesis Flood” by Whitcomb and Morris is required reading. This will be a challenging course for most students.

EL0048 Life of Christ – A study into the life of Jesus Christ as based on the writings of the New Testament Gospels.

EL0053 The Family – A study into the institutions of marriage and the home. Emphasis is placed on Biblical child rearing.

EL0038 The Trinity – An examination of the essential doctrine of the Trinity. This class requires the book “The Trinity” by Edward Bickersteth.

EL0044 Major Bible Themes – An introduction to major Bible doctrines including the Father, the Son, the Holy Spirit, Satan, Sin, Salvation, and the Church. This class requires the book “Major Bible Doctrines” by Walvoord and Chafer.

EL0030 Kingdom Study – This class studies the differences between the Kingdom of God and the Kingdom of Heaven.

EL0280 and EL281 Christian Womanhood 1 and 2 – These classes are required for female students in the Associate of Biblical Studies program. They cover topics relevant to women seeking to live godly lives after the pattern in Proverbs 31.

EL0207 Ministering to Young People – This class provides the student with practical knowledge in how to teach children. It focuses not only on young children but also leading youth programs. The book “How to Minister to Youth” by Dr. Samp Gipp is required reading.



*****EL0119 Pastoral Theology 1** – This class will provide the student with valuable knowledge to assist in his preaching ministry. The book “Lectures to My Students” by C. H. Spurgeon is required reading and covers topics such as dealing with the call to ministry, selection of the text for preaching, delivery of a sermon, prayer, and more.

*****EL0106 Pastoral Theology 2** – An exploration of concepts that pastors deal with in the church including offerings, revivals, and other ministerial aspects. The book “What Every Preacher Should Know” by Hugh Pyle is required reading.

*****EL0113 Pastoral Theology 3** – This class provides practical knowledge for pastors in areas such as choosing deacons, building a Sunday School program, keeping records, conducting funerals and weddings, and handling business meetings. The book “The Hyles Church Manual” by Dr. Jack Hyles is required reading.

*****EL0027, EL0028 and EL0029 The Preacher and His Preaching 1, 2, and 3** – These classes explore the theological topic of Homiletics, the study of preaching. Concepts include such topics as the different types of sermons, preparing an outline, and the delivery of a sermon. The book “The Preacher and His Preaching” by Alfred Gibbs is required reading.

*****EL0037 Problems in the Ministry** – An exploration of the problems that are commonly faced by those in ministry. This class is taught by Dr. Greg Estep who is able to offer first-hand knowledge of the material from his 30+ years of experience in ministry.

**** Classes with this marking are highly recommended for students who are in or plan to enter a preaching ministry (pastor, evangelist, missionary, etc.).*



BOOKS OF THE BIBLE ELECTIVES

These classes are all verse-by-verse studies. Exegesis is provided on the doctrinal, practical, and spiritual applications found in these books. Those with an asterisk (*) beside them are broken into more than one class.

Leviticus*
Numbers*
Deuteronomy*
Joshua*
Judges
Kings*
Chronicles*
Esther
Job*
Ecclesiastes
Song of Solomon, Obadiah, and Joel
Isaiah*
Jeremiah*
Ezekiel*
Daniel*
Hosea
Amos and Lamentations
Jonah and Malachi
Micah and Haggai
Nahum, Habakkuk, and Zephaniah
Zechariah
Matthew
Mark
Luke
Revelation*